

Willie Jeffries School of Excellence
Proof of Residency Policy

Students must be a South Carolina resident to attend the Willie Jeffries School of Excellence. To confirm residency, two proofs of residency must be provided during registration and will be reviewed to confirm the student's seat. Please see below for accepted documents for SC residency.

Proof of Residency – All documents must show name and SC address of applicant.

- a) Official federal government document which includes the residence address
- b) Current letter of employment or payroll stub/statement from an SC or out-of-state employer
- c) Voter registration card; County tax bill or property tax receipt for your vehicle or home (current or preceding calendar year) Must be mailed to your SC address.
- d) State or federal tax records Income tax returns for current or prior year are acceptable including electronic tax file, W-2 Form, or Form 1095-B Health [insurance] Coverage. You must be listed as a primary taxpayer or dependent.
- e) Social security check or annual statement.
- f) Notarized letter from a landlord (Must include the rental property address and the landlord's contact information)
- g) Property Tax bill or receipt

If presenting one of the following items, it cannot be more than 90 DAYS OLD.

- h) Utility bill, payment receipt, or approved application for services at your current SC residence (mailed to your SC address, not an out-of-state address): may be a water, sewer, gas and electricity, cable/satellite TV, internet, cell phone, or telephone bill.
- i) Financial statements: credit card or bank statement or signed letter on bank letterhead: must also show your name and SC physical address as the account holder.
- j) Home mortgage monthly statement or deed.
- k) Insurance documentation from a company licensed to do business in SC: – Automobile or life insurance bill or payment receipt (cards or policies are not accepted). – Health insurance

statement, payment receipt, explanation of benefits (cards or policies are not accepted). – Homeowner’s insurance policy, payment receipt, or bill.

j) Notarized letter from a landlord (Must include the rental property address and the landlord’s contact information)

k) Property Tax bill or receipt